



**UNITED OVERSEAS BANK LIMITED (“UOB”)  
BUSINESS INTERNET BANKING (“BIB”) SERVICE MAINTENANCE FORM  
(COMPANY ADMINISTRATOR OR COMPANY SIGNATORY)**

PLEASE SEND THE COMPLETED FORM TO:  
BIB SECTION, UNITED OVERSEAS BANK LIMITED, ROBINSON ROAD P.O. BOX 1282, SINGAPORE 902532

**USER MAINTENANCE  
FORM**

**IMPORTANT NOTE: All fields must be completed unless otherwise stated.**  
\* Please delete where inapplicable.

PART 1: PARTICULARS OF APPLICANT (Corporation / Sole Proprietorship / Limited Liability Partnership / Partnership / Society / Association / Club / Management Corporation of a Building)					
Name of Applicant			Business Registration Number		
PART 2: EXISTING COMPANY ADMINISTRATOR AND/OR COMPANY SIGNATORY MAINTENANCE					
Name As In NRIC / Passport * (Dr / Mdm / Mr / Mrs / Ms *)		NRIC / Passport No. *		Telephone Number	
A) Company Administrator		<input type="checkbox"/> I have my password – please enable my User ID <b>OR</b> <input type="checkbox"/> I do not have my password – please issue a new password			
		<input type="checkbox"/> Exchange Faulty Security Token (Please return your faulty Security Token to any UOB branch)  Security Token Serial No.: _____			
		<input type="checkbox"/> Exchange Faulty Security Token of Company User – to be requested by Company Administrator (Please return the faulty Security Token to any UOB branch)  Company User's Security Token Serial No.: _____			
B) Company Signatory		<input type="checkbox"/> I have my password – please enable my User ID <b>OR</b> <input type="checkbox"/> I do not have my password – please issue a new password			
		<input type="checkbox"/> Exchange Faulty Security Token (Please return your faulty Security Token to any UOB branch)  Security Token Serial No.: _____			
		Security Token Serial No.: _____			
PART 3: DECLARATION BY COMPANY ADMINISTRATOR / COMPANY SIGNATORY (AS NAMED IN PART 2)					
On behalf of the Applicant, I hereby - request the changes or amendments as set out above, to be made. - confirm that I have obtained the UOB BIB Service Agreement (“BIB Agreement”) at <a href="http://uob.com.sg">uob.com.sg</a> , have read and understood the BIB Agreement, and the Applicant agrees to be bound by all the terms therein and any amendment or variation thereof. - confirm that I have read and understood the terms and conditions applicable to each of the services with the Bank, and the Applicant agrees to be bound by such terms and conditions and any amendment or variation thereof. - confirm that all the information provided herein is true and accurate to the best of my knowledge as at the date of this request. - authorise UOB to debit all fees (including fees for the replacement of Security Tokens), and administration and service charges relating to this application and/or use of the BIB Service from the account of the Applicant. - agree to indemnify and hold harmless the Bank from and against any and all costs, claims, demands, losses, charges and expenses howsoever and of whatsoever nature which the Bank may sustain, incur or be liable for in connection with, or arising as a consequence of this or any earlier application for, the use of the BIB Service.					
Signature of Company Administrator / Company Signatory * as named in Part 2				Date	
IMPORTANT NOTES					
<ul style="list-style-type: none"> <li>Requests for activation of Company Administrator's/Company Signatory's account and maintenance of Security Token will be processed within approximately five Banking Days from the date of UOB's receipt of the completed form.</li> <li>A new system-generated password will be sent to the Applicant's mailing address within approximately five Banking Days from the date of UOB's receipt of the request for a new password.</li> </ul>					
FOR BANK USE ONLY					
TB Sales / RM:	Received By:		Signature Verified By:		Processed By:
Name	Name/ Initial / Date	Name/ Initial / Date	Name/ Initial / Date	Name/ Initial / Date	Name/ Initial / Date
Remarks:					